

**Minutes
BRADD Executive Council
Wednesday, April 22, 2026
BRADD Office Center**

Regular Members in Attendance: Mayor Michael Bowe, Judge/Executive Doug Gorman, Mayor Dwayne Hatcher, Mayor Billy Phelps, and Mr. Michael Stoyonovich.

Virtual attendees: Mrs. Dawn Devore (See attached sign-in sheet).

Staff in Attendance: Mr. Eric Sexton, Mrs. Amy Carroll, Mrs. Hong Nguyen, Ms. Alecia Johnson, Mrs. Ashley Mehmedovic, Ms. Brooke Edwards, and Mr. Caleb Speck.

1. Call to Order

In absence of the Chairman, the Executive Council meeting was called to order by Vice Chairman Billy Phelps. It was determined a quorum was present.

2. Approve Minutes

Vice Chair Phelps reported the minutes from the March 25, 2026 Executive Council meeting were previously emailed to the members for prior review.

Motion: Judge/Executive Doug Gorman made a motion to approve the March 25, 2026 Executive Council minutes. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

3. Review and Approval of Clearinghouse Projects

Vice Chair Phelps called on Mr. Eric Sexton who reported the members packet contains a summary of one regional clearinghouse project for Bowling Green-Warren County Metropolitan Planning Organization unified planning work program which outlines the transportation planning program for fiscal year 2027. Mr. Sexton reported that the project was reviewed by BRADD staff for conflicts or duplications.

Motion: Mayor Dwayne Hatcher made a motion to approve the regional clearinghouse projects as presented. The motion was seconded by Mrs. Dawn Devore. Motion carried. (See attached)

4. Agreements and Contracts

● **Senior Center Updates- Auburn**

Vice Chair Phelps called on Ms. Alecia Johnson who reported the Auburn Senior Center is currently receiving congregate meals through BRADD Monday through Thursday. There has been minimal interest in the meals despite outreach efforts. As a cost saving measure, BRADD is requesting to discontinue those meals effective July 1, 2026. Final approval will be requested from Dept. for Aging and Independent Living. BRADD intends to continue working with Auburn Senior Center for other senior activities and programs, including Title IIID Health

Promotion classes. For those participants currently receiving meals at the center, they would be notified in advance of the discontinuation, provided additional food resources, and encouraged to attend the Russellville site which will continue to provide congregate meals five days per week.

Motion: Judge/Executive Doug Gorman made a motion to approve discontinuing the Auburn Senior Center congregate meals. The motion was seconded by Mr. Michael Stoyonovich. Motion carried. (see attached)

- **Senior Center- Edmonson County**

Vice Chair Phelps called on Ms. Alecia Johnson who reported BRADD is currently undergoing discussions with the Edmonson County Board of Education regarding a potential lease agreement for the Edmonson County Senior Center. The center is currently operating out of a church as a temporary location. It is the intention to move the center to the Fifth-Sixth Center, which will provide additional space, better parking, and more accommodations to seniors in attendance.

Motion: Mr. Michael Stoyonovich made a motion to approve the relocation of the Edmonson County Senior Center to the Fifth-Sixth Center pending the lease agreement with the Edmonson County Board of Education. Motion was seconded by Mayor Dwayne Hatcher. Motion carried.

5. Financials

- **Review of Executive Director's Timesheets and Travel for March.**

Vice Chair Phelps informed the Council the March timesheets and travel forms for Executive Director, Mr. Eric Sexton, had been previously emailed for prior review. Vice Chair Phelps asked for any questions concerning the documents.

Motion: A motion was made by Judge/Executive Doug Gorman to approve the Executive Director March 2026 timesheets and travel forms as presented. The motion was seconded by Mayor Michael Bowe. Motion carried.

- **Quarter Three Accounts Payable**

Vice Chair Phelps called on Mrs. Hong Nguyen who reported a list of checks written for quarter three were emailed to the members for prior review. Spending increased this quarter, most significantly due to the Anchor project. Other projects are on target with projected spending. A copy of all quarterly credit card expenses was provided prior to the meeting. Mrs. Nguyen informed all Senior Center facilities have credit cards, with \$500 limits. These are used to purchase program supplies and vehicle maintenance expenses. Mrs. Nguyen asked for any questions about the accounts payable.

Motion: Mayor Michael Bowe made a motion to approve the Quarter Three Accounts Payable as presented. The motion was seconded by Mrs. Dawn Devore. Motion carried. (See attached)

- **Quarter Three Financials**

Vice Chair Phelps called on Mrs. Hong Nguyen who reported the members packet contains a copy of the BRADD account statements for quarter ending March 31, 2026. Mrs. Nguyen noted the Anchor Project funds and now recorded in a separate account to prevent skewing other account balances. In total revenue, BRADD has received \$25.9 million, which represents 75 percent of funds received. In expenditures, BRADD has spent \$24.4 million which represents 75 percent of the budgeted expenditures. BRADD is on target for quarter three in both revenues and expenditures. Mrs. Nguyen provided an overall summary statement of each of the BRADD operating accounts noting personnel expenses being below target due to the vacant CED Director position for a couple of months. Additionally, one grantor, FEMA, has not provided the revenue to the supported programs, due to federal delays. Mrs. Nguyen noted two transportation grants would possibly see funds returned due to being unable to spend the grants, unless an extension from the state is granted. Mr. Sexton commented this has been a trend across the state for these programs due to federal denials for certain projects. Mrs. Nguyen asked for any questions.

Motion: Judge/Executive Doug Gorman made a motion to approve the FY 26 quarter three financials as presented. The motion was seconded by Mayor Dwayne Hatcher. Motion carried. (See attached)

- **Cost Allocation Plan**

Vice Chair Phelps called on Mrs. Hong Nguyen who informed a copy of the Fiscal year 2027 cost allocation plan was emailed to the member for their prior review. A printed copy was provided for inspection. The document is reviewed and updated annually and outlines the BRADDs financial processes. Minimal changes were made to this year's review. Changes included updating the active grant accounts used and changing the indirect cost rate. Mr. Sexton explained that indirect costs and administration costs are not the same. Indirect is a cost that cannot be directly charged to a grant and is allocated across all the different grants used.

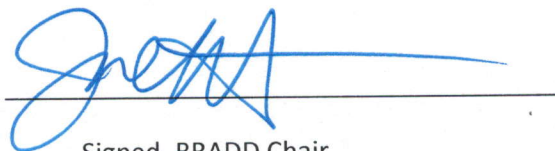
Motion: Mayor Dwayne Hatcher made a motion to approve the FY 2027 Cost Allocation Plan as presented. The motion was seconded by Mayor Michael Bowe. Motion carried. (See attached)

6. **Personnel**

7. **Other**

8. **Adjourn**

Motion: With no further business to consider, Mr. Michael Stoyonovich made a motion to adjourn, and the motion was seconded by Mrs. Dawn Devore. Motion carried.



Signed, BRADD Chair