

**Minutes
BRADD Executive Council
Wednesday, March 25, 2026
BRADD Office Center**

Regular Members in Attendance: Judge/Executive Joe Choate, Judge/Executive Dennis Harper, Mayor Dwayne Hatcher, Mayor Billy Phelps, Mr. Mike Stoyonovich.

Virtual attendees: Mrs. Dawn Devore (See attached sign-in sheet).

Staff in Attendance: Mr. Eric Sexton, Ms. Alecia Johnson, Mrs. Ashley Mehmedovic, Ms. Brooke Edwards, Mr. Erick Roy, and Mr. Caleb Speck.

1. Call to Order

Chairman Joe Choate called the Executive Council meeting to order. It was determined a quorum was present.

2. Approve Minutes

Chairman Choate reported the minutes from the January 28, 2026 Executive Council meeting were previously emailed to the members for prior review.

Motion: Mayor Billy Phelps made a motion to approve the January 28, 2026 Executive Council minutes. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

3. Review and Approval of Clearinghouse Projects

Chairman Choate called on Mr. Eric Sexton who reported the members packet contains a summary of three regional clearinghouse projects. The projects align with CEDS goals. The first project is Community Ventures Corporation application for HUD Home investment program funding. Bowling Green Municipalities water recovery expansion and Flippin Volunteer Fire Departments addition of a parking area. Mr. Sexton reported that all projects were reviewed by BRADD staff for conflicts or duplications.

Motion: Judge/Executive Dennis Harper made a motion to approve the three regional clearinghouse projects as presented. The motion was seconded by Mr. Mike Stoyonovich. Motion carried. (See attached)

4. Financials

● **Review of Executive Director's Timesheets and Travel for January and February.**

Chairman Choate informed the Council the January and February timesheets and travel forms for Executive Director, Mr. Eric Sexton, had been previously emailed for prior review. Chairman Choate asked for any questions concerning the documents.

Motion: A motion was made by Ms. Dawn Devore to approve the Executive Director January and February timesheets and travel forms as presented. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

5. Agreements and Contracts

- **Transit Coordinated Plan**

Chairman Choate called on Mr. Eric Sexton who reported the annual transit coordinated plan requires review and approval of the board. The plan continues to remain the same for FY 2027. The plan authorizes the use of 5310 base line funds to apply for transit funds for leased vehicles for qualifying entities which often results in senior care agencies across the region.

Motion: Mayor Dwayne Hatcher made a motion to approve the Transit Coordinated Plan as presented. The motion was seconded by Mr. Mike Stoyonovich. Motion carried. (see attached)

- **Transit Resolution**

Chairman Choate called on Mr. Eric Sexton who reported summarily, the authorization of a resolution is needed to allow BRADD the ability to apply for and submit funding applications with KYTC for the section 5304 transit funding program.

Motion: Mayor Billy Phelps made a motion to approve the authorization of the transit resolution as presented. The motion was seconded by Judge/Executive Dennis Harper. Motion carried. (See attached)

- **KOHS Certification**

Chairman Choate called of Mr. Sexton who reported the Kentucky Office of Homeland Security trains volunteers for disaster events in efforts to develop a response team. This program provides \$147 thousand in grant funds for this training effort. The two trainings will take place in May and June and also allow for the purchase of programming supplies such as a CERT pro pack kit. Mr. Sexton supplies a handout with the supplies list and asked for approval to use the grant funds accordingly. It was also noted after conferring with KOHS and BRADDs independent auditor, BRADD will be purchasing the majority of supplies from ProPac. Although the total amount may exceed \$40 thousand, both auditors and KOHS have determined procurement is only applicable to specific items, not the entire menu of items.

Motion: Mayor Billy Phelps made a motion to approve the KOHS training and purchase of necessary items for the upcoming training. The motion was seconded by Mr. Mike Stoyonovich. Motion carried.

- **Safe Rooms RFQ**

Chairman Choate called on Mr. Sexton who reported the board previously approved fourteen industrial safe rooms from FEMA grant funding. BRADD released an RFQ for the design and installation of the approved safe room project. Upon review of bids, Arnold Construction Engineering Services (ACES) was the highest scoring, due to their experience in installing safe rooms. Mr. Sexton informed a copy of the RFQ bidder score sheet was provided in the members' packet for a comparison review. The BRADD staff review committee recommends ACES be selected to complete these projects.

Motion: Judge/Executive Dennis Harper made a motion to approve the Safe Room RFQ selection of ACES Engineering. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

- **Hart Co. Senior Center Change of Hours**

Chairman Choate called on Ms. Alecia Johnson who reported the Hart County Senior Center has requested to change their operating hours from 8am to 12pm to 9am to 1pm to better accommodate the seniors attending and the events scheduled there. Upon Board approval, Ms. Johnson requested this change take effect June 1, 2026.

Motion: Mayor Dwayne Hatcher made a motion to approve the change of hours for Hart County Senior Center as presented. The motion was seconded by Judge/Executive Dennis Harper. Motion carried.

- **Warren Co. Senior Center Relocation**

Chairman Choate called on Ms. Alecia Johnson who reported the Warren County Senior Center is in need of relocating from the current site located at 1901 Russellville Road. This was a temporary location provided by a partnership with Crossland Community Church. The current lease ends June 30, 2026. Ms. Johnson requested approval to relocate the center to Ephram White Park. This placement is possible thanks to Warren County Fiscal Court and a partnership with Warren County Parks and Recreation. The park plans to expand its current location at Ephram White to accommodate growth for the center.

Motion: Judge/Executive Dennis Harper made a motion to approve the relocation of Warren County Senior Center to Ephram White Park as presented. The motion was seconded by Mayor Billy Phelps. Motion carried. (See attached)

6. Personnel

- **Waiver**

Chairman Choate called on Executive Director, Mr. Eric Sexton for all personnel updates. Mr. Sexton informed Kimberly Procter has been selected as the new Waiver Coordinator.

- **CED**

Mr. Sexton informed Megan Raab has been hired as the new GIS Technician. Mr. Matt Pedigo role has transitioned to Lead Community Development Specialist. Search is underway for the new CED Director, with first round interviews scheduled. Mr. Sexton expressed thanks to Mrs. Kim Morrow who has been leading the department as Interim CED Director.

- **Aging**

Mr. Sexton Ms. Jesse Greathouse has been hired as Case Manager.

- **Finance**

Mr. Dylan Hardcastle has been hired as BRADDs new Staff Accountant. will begin on Tuesday, February 24, 2026.

- **Administration**

Mr. Derek Parham has been hired as BRADDs new Director of Communications.

7. Other

- **Logan County Citizen Member**

Chairman Choate called on Mr. Eric Sexton who reported receiving an unfulfilled appointment for Logan County Citizen Member. Logan County Judge/Executive Phil Baker was contacted multiple times concerning filling the appointment. Per the BRADD bylaws, after a period of 60-day vacancy, it is the responsibility of the Executive Council to fill the appointment. Mr. Sexton reported that Mr. Tom Harned has previously served in this role and is found to be in good standing.

Motion: Judge/Executive Dennis Harper made a motion to approve the reappointment of Mr. Tom Harned as Logan County Citizen Member. The motion was seconded by Mayor Billy Phelps. Motion carried.

- **Conflict of Interest**

Chairman Choate called on Mr. Caleb Speck who reported having received four conflict of interest statements for the latest new hires. Those include, Megan Raab, Dylan Hardcastle, Derek Parham, and Jesse Greathouse. Mr. Speck reported some disclosures which did not appear to create a conflict with any of the employee's work with BRADD.

Motion: Mr. Mike Stoyonovich made a motion to approve the four staff conflict of interest statements as presented. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

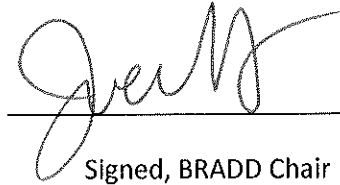
- **Other Updates**

Chairman Choate called on Mr. Eric Sexton who informed the next BRADD Board Meeting would be held in Simpson County at the Franklin SKYCTC meeting room. The meeting will consist of the annual Legislative Luncheon. The Executive Council will meet prior, to review the quarterly financials.

Chairman Choate recognized Mayor Billy Phelps for his efforts in approving Legislation, Senate Bill 11, for the tornado shelters. Mayor Phelps spoke about the work completed to see the process through. Members commended Mayor Phelps for his efforts in creation of this new law.

8. Adjourn

Motion: With no further business to consider, Judge/Executive Dennis Harper made a motion to adjourn, and the motion was seconded by Mayor Dwyane Hatcher. Motion carried.



Signed, BRADD Chair