

Minutes
Special Called BRADD Executive Council
Wednesday, March 3, 2021
Virtual Zoom Meeting

Regular Members in Attendance: Judge/Executive Wil Cannon, Judge/Executive Joe Choate, Ms. Dawn Devore, Mr. Gary Dillard, Judge/Executive Dennis Harper, Mayor Dwayne Hatcher, Mayor Billy Phelps, Mayor Mark Stratton, Mr. Steve Thurmond, Mayor Scotty Turner (See attached sign-in sheet).

Staff in Attendance: Mr. Eric Sexton, Ms. Emily Hathcock, Ms. Amy Carroll, Ms. Hong Nguyen, Ms. Michelle Hines, Ms. Alecia Johnson, Mr. Erick Roy and Mr. Caleb Speck.

1. Call to Order

The special called Executive Council meeting was called to order by Chairman Steve Thurmond. It was determined a quorum was present. The meeting was conducted through zoom meeting only.

2. Approve Minutes

Chair Thurmond presented the January 27, 2021 meeting minutes for approval. The minutes were previously emailed to the members.

Motion: Mayor Billy Phelps made a motion to approve the January 27, 2021 minutes. The motion was seconded by Judge/Executive Wil Cannon. The motion carried. (See attached)

3. Review and Approval of Clearinghouse Project

Chairman Thurmond called on Ms. Emily Hathcock to present a clearinghouse project. Ms. Hathcock informed the Council the BRADD staff reviewed one regional clearinghouse project. Ms. Hathcock provided a description of the project in the Council's packet. Applicant Tompkinsville Monroe County Airport is looking to obtain a single unit bay hanger to provide weather protection for aircraft. The combined state and Federal project funding total is \$185,000. The project was reviewed by BRADD staff for conflicts or duplications, of which there were none.

Motion: Mayor Scotty Turner made a motion to approve the regional clearinghouse project as presented; the motion was seconded by Mr. Gary Dillard. Motion carried. (See attached)

4. Other

- **Roof Project Recommendation Review**

Chairman Thurmond called on Mr. Eric Sexton, Executive Director. The purpose of the special called meeting is to request bid approval to move forward with the roofing project, as previously approved. Mr. Sexton informed funds for this project will be used from the BRADD building fund. Mr. Sexton informed Scott, Murphy and Daniel Construction is being utilized as a liaison for the bid collection and oversight of the process. Mr. Erick Roy informed the BRADD received eight submitted bids for the new roof. Mr. Roy provided a summary of the bids received as ranked from lowest to highest. After further review it was determined the lowest bid did not include a material

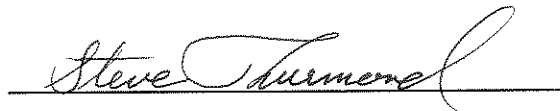
cost in the bid. After including, it moved to the fifth highest bid. The second and third lowest bids were similar amounts of \$61,147 and \$61,500. However the second bid did not have a complete bid packet. Thus, the third lowest bid received from Eric Gills Roofing \$61,500 ranked number one as the recommended bid for the project. Franklin Aluminum and Froshee Roofing then fell as second and third. Mr. Roy informed all base bids submitted were based on 180 square foot area. There is a chance more sections of roof could be needed once the process is underway. Judge/Executive Dennis Harper provided a good report from utilization of Gill Roofing on past projects. Judge/Executive Wil Cannon inquired of the maximum amount beyond the bid needing approval by the Council to ensure the process is not halted should the project exceed the submitted bid. The body discussed and agreed to cap the project to not exceed 90 thousand dollars of which should include any unforeseeable expenses. Mr. Roy informed the roofing company stated they would only remove a portion of the roof that could be replaced in one day's work to ensure the roof was not left exposed. Mr. Sexton informed sufficient funds exist in the BRADD building fund to cover the allocated cost of the project.

Motion: Judge/Executive Joe Choate made a motion to accept Eric Gill's Roofing bid for the BRADD roof replacement not to exceed 90 thousand dollars from the BRADD building fund. The motion was seconded by Mayor Dewayne Hatcher. Motion carried. (see attached)

- **Other Updates**

8. Adjourn

Motion: With no further business to consider, Mayor Billy Phelps made a motion to adjourn, and the motion was seconded by Judge/Executive Wil Cannon. Motion carried.

A handwritten signature in cursive script, reading "Steve Turmond", is written over a horizontal line.

Signed, BRADD Chair