

**Minutes
BRADD Executive Council
Wednesday, April 25, 2018
Mammoth Cave National Park's
Rotunda Room**

Regular Members in Attendance: Mayor Dick Doty, Judge/Executive Wil Cannon, Mr. Elroy Larimore, Judge/Executive Greg Wilson, Mr. Gary Dillard, Mayor Dwayne Hatcher and Mr. Steve Thurmond. (See attached sign-in sheet)

Staff in Attendance: Mr. Eric Sexton, Ms. Katie Ford, Ms. Amy Carroll, Ms. Michelle Hines, Ms. Hong Nguyen and Mr. Caleb Speck.

1. Call to Order

The Executive Council meeting was called to order by Mayor Dick Doty, Chairman.

2. Approve Minutes

Chairman Doty presented the March 28, 2018 minutes for approval. The minutes were previously emailed to the members.

Motion: Judge/Executive Wil Cannon made a motion to approve the March 28, 2018 minutes, and the motion was seconded by Mr. Elroy Larimore. The motion carried. (See attached)

3. Review and Approval of Clearinghouse Projects

Chairman Doty called on Ms. Katie Ford to present the clearinghouse projects. Ms. Ford reported that there are ten regional projects for review as submitted by the BRADD office. Three of the projects are for recreational trails including the cities of; Tompkinsville, Auburn and Franklin. Additionally, there was one waste water treatment plant project and one engineering for waste water project all for the City of Auburn. Lastly, there were five Homeland Security projects including the cities of; Russellville, Edmonton, Tompkinsville, Cave City and Simpson County. All projects were reviewed for conflicts and duplications, of which there were none.

Motion: Mr. Gary Dillard made a motion to approve the five regional clearinghouse projects as presented; the motion was seconded by Mr. Steve Thurmond. Motion carried. (See attached)

4. Financials

- **Review of Executive Director's Time Sheet and Travel**

Chairman Doty presented the March time sheets and travel forms on Executive Director Mr. Eric Sexton, for approval.

Motion: Judge/Executive Greg Wilson made a motion to approve Mr. Sexton's time sheets and travel, and the motion was seconded by Mr. Gary Dillard. Motion carried.

- **Quarter Three Review of Accounts Payable**

Chairman Doty called on Ms. Hong Nguyen, Director of Budgets and Accounts Payable. Ms. Nguyen reported on the last quarter ending on March 31, 2018. She referenced the printed reports provided for a description and break down of all the BRADD account expenditure specifics throughout the period. Ms. Nguyen revealed that most of the credit card statements represented the CDO client's supplies as purchased by the staff.

Motion: Judge/Executive Wil Cannon made a motion to approve the quarter three review of accounts payable as presented, and the motion was seconded by Mr. Steve Thurmond. Motion Carried. (See attached)

- **Quarter Three Financials**

Chairman Doty called on Ms. Hong Nguyen, Director of Budgets and Accounts Payable. Ms. Nguyen referenced the report sheets as provided in the Council's packet. Ms. Nguyen discussed each of the BRADD accounts total revenue and expenses and the predicted trends for each account. A question about the overall outlook of the BRADD financials was posed. Ms. Nguyen reminded that each program is different. However the CDO program is the one she is most concerned about due to the projected loss this year. She informed that due to Medicaid's reimbursement rate reduction, BRADD is expecting to lose about forty thousand in funding this year. Mr. Sexton added that ADD Directors have met concerning this issues as it affects Area Development Districts across the state. Mr. Sexton stated there is close to a seven hundred thousand dollar loss in this program among ADDs statewide. Ms. Nguyen further explained that JFA funding is below target due to continued un-received funds in the amount of about thirty thousand; however the money has been booked.

Motion: Judge/Executive Greg Wilson made a motion to approve the quarter three financials report, the motion was seconded by Mr. Elroy Larimore. Motion Carried. (See attached)

5. Agreements/Contracts

- There were no agreements or contracts in which to report.

6. Personnel

- **Closed Session**

Chairman Doty called on Mr. Eric Sexton. Mr. Sexton reported that there would not be a closed session today due to needed information being unavailable. Mr. Sexton informed a special called meeting would take place before the next regularly scheduled Executive Council Meeting.

7. Other

- **FY 19 Annual Dues**

Chairman Doty called on Mr. Eric Sexton. Mr. Sexton informed the Executive Council that a packet was handed out prior to the meeting containing the FY 17 BRADD Annual Report and the FY 19 BRADD proposed annual dues. The dues amount will remain the same for this year. Mr. Sexton stated he felt it was important to continue at with the same dues rate with the potential budget constraints local government's face. Mr. Sexton revealed

no payment is need at this time as this is for budgetary planning purposes. An invoice will be sent to the counties and cities in May and will be due in July.

- **Other Updates**

In closing, Executive Director Eric Sexton informed the council of the BRADD night at the Hot Rods ballgame on May 8th. Mr. Sexton invited everyone to attend as a kick off for the BRADD 50th year celebration. Mr. Sexton also invited the council to the Echo Springs Trail ribbon cutting ceremony to be held after the BRADD Board meeting.

8. Adjourn

Motion: Judge/Executive Wil Cannon made a motion to adjourn, and the motion was seconded by Mr. Gary Dillard. Motion carried.



Signed