

**MINUTES
BRADD BOARD OF DIRECTORS
March 28, 2018**

TIME & PLACE:

The Barren River Area Development District Board of Directors met at 1:00 p.m., Wednesday, March 28, 2018 at the BRADD Office, Bowling Green, KY. The BRADD meeting was called to order by Chairman, Mayor Dick Doty.

The Pledge of Allegiance to the Flag was led by Mayor Dick Doty.

Chairman Doty recognized all guests and representatives of the news media.

Chairman Doty introduced Dr. Victoria Gordon with Western Kentucky University Center for Local Governments. Dr. Gordon introduced Ms. Randi Frank for an informational announcement on sexual harassment prevention. Ms. Frank is conducting trainings on sexual harassment prevention and will be presenting at WKU this afternoon. She recommends training all local government's employees to make awareness and reduce occurrences in the workplace.

Chairman Doty introduced guest speaker Dr. Eric Keeling, Principal of the Warren County Area Technology Center. Dr. Keeling presented information on the workforce demand with a regional breakdown. He focused on career readiness through an approach of students finding the field they are most passionate about. Dr. Keeling spoke about the different departments, programs and courses offered at the ATC. In closing he pointed out that any contribution to the ATC is an investment in the success of students and the resulted economic impact to the community.

ATTENDANCE:

It was determined that a quorum was present. (See attached attendance Record).

MINUTES:

With no corrections or additions, the minutes of the January 24, 2018 meeting were approved as mailed. (See attached)

Motion was made by Mayor Mark Stratton, seconded by Mayor Mike Hughes to approve the January 24, 2018 Board minutes as emailed. Motion carried.

OLD BUSINESS:

Officers: No reports.

Council:

Aging Council:

Ms. Michelle Hines, reported on behalf of Ms. Vickie Walker, chair, that the Aging Council met on Wednesday March 21st at 10 am in the BRADD Conference Center. The BRADD/AAAIL completed their needs assessment, with the top three needs identified as information and assistance, outreach, and home delivered meals. BRADD/AAAIL will plan to place special focus on these identified needs throughout the fiscal year. Ms. Hines informed that a copy is provided in the board packets. The Aging Council members reviewed and approved the Aging Services Review Committee's report. The Executive Council will make those recommendations to the BRADD Board. The next Aging Council meeting is scheduled to take place on May 16th, 2018 at 10am at the BRADD Conference Center. (See attached)

Water Management Council:

Judge/Executive David Fields, reported that the BRADD Water Management Council met on March 7th, 2018. Guest Speaker Donna McNeil, with Kentucky Infrastructure Authority (KIA), gave a presentation to the council regarding KIA's history and purpose. She also gave details about the various loan programs they offer. The next council meeting will be on June 13th at the BRADD Conference Center. Please contact Will Christopher with the BRADD office with any questions or if you need further information about the event.

Special Advisors:

Mr. Brain Smith, Congressman Guthrie's Field Representative, gave a brief report that the "Conversations with Constituents" meetings had begun. These are being held in local surrounding counties. This is a similar experience to town hall meetings and a great opportunity for the communities' voice to be heard.

Mrs. Sandy Simpson, Congressman Comer's representative reported that the congressman recently enjoyed a visit by the BRADD Executive Director while in Washington at the NADO Policy Conference. She informed the Congressman is currently on an agricultural committee that will be voting on an agricultural bill

soon, he has been visiting various counties in regards to this bill. Mrs. Simpson informed that the Congressman's door is always open.

Mr. Isaac Myers, Office of the Governor, reported on three open grants, CDBG, recreational trails and Office of Homeland Security.

Mr. Barclay Trimble, Mammoth Cave Superintendent, provided various announcements that will be taking place at Mammoth Cave for National Parks month throughout April. Mr. Trimble invited all board members to the Green River Grille for next months board meeting and encouraged all to attend a ribbon cutting ceremony for the Echo Springs trail, following the board meeting.

Joseph Plunk, Chief Engineer for Kentucky Transportation Cabinet, informed that the House of Representatives recently passed the budget supporting continued funding for transportation projects. Mr. Plunk presented a special recognition to Deneatra Henderson for her fourteen years of service at the Transportation department. He congratulated her on her new role within the Transportation Cabinet.

STAFF:

Ms. Katie Ford, Grants Coordinator, announced that the 2018 Kentucky Community Development Block Grant Program is accepting applications now through the beginning of July. A maximum of \$500,000 can be applied for Community Projects and a maximum of \$1,000,000 for public facilities and economic development. The board packets contain an overview of the CDBG program. Ms. Ford encouraged all interested applicants to contact her soon. (See attached)

Ms. Dajana Crockett, Public Administration Specialist, announced for those applying for a Recreational Trails Program grant to please get all of the necessary information to her as soon as possible as grants are due by April 30th. FY'18 Kentucky Office of Homeland Security grant is now open and due May 4th. Ms. Crockett also informed, FEMA's FY'17 SAFER Staffing for Adequate Fire and Emergency Response grant is now open and due April 27th. Ms. Crockett further explained information regarding these grants has been e-mailed to all city clerks, mayors, and Judge/Executives. She asked those not receiving the e-mails, to please sign up with her after the Board Meeting. Lastly, she encouraged members to look for information on social media accounts and in the BRADD newsletter. Ms. Crockett asks to be contacted with questions.

Ms. Michelle Hines, Aging Director, announced May is Older American's Month and BRADD will be honoring individuals turning 100 years old during 2018. A copy of the application form is included in the board packet. BRADD/AAAIL will be hosting a Community Partner Education Event on May 17th from 1-4pm at the BRADD office. This will be a networking opportunity to share awareness of BRADD Aging and Disability Services and well as services in the community. Ms. Hines further explained that BRADD/AAAIL has partnered with other agencies to hold a Scam Jam event on June 14th at the Logan County Extension Office. She informed the BRADD/AAAIL held a public hearing on Wednesday March 21, 2018 following the Aging Council Meeting for the FY 19 Aging Service Area Plan. A plan summary and draft was made available for review. The FY 19 Area Agency on Aging and Independent Living Area Plan is due to the DAIL on Friday, March 30th. Once approved by DAIL, the FY 19 Aging Service Area Plan will be placed on the BRADD website. Ms. Hines encouraged all members to contact her or Alecia Johnson for questions or information. (See attached)

Mr. Eric Sexton, Executive Director, updated the Board on the current JFA funding situation. Mr. Sexton stated currently JFA is still receiving reduced quarterly reimbursements from DLG with no explanation as to why the unrestricted funds are not being reimbursed. The Senate A/R Committee requested budget information from the Commissioner of DLG at the end of January and gave her three weeks to report back. As of this report, there has been no response from the Commissioner. Earlier this week Senate leadership contacted the BRADD office to inform ADD's will be funded in the FY 19 and FY 20 budget. The level of funding is still pending at present. Mr. Sexton thanked those expressing JFA concerns to the General Assembly. Mr. Sexton recognized several staff anniversaries. February anniversaries included, Megan Gonzales, Ashley Pennington, Caleb Speck and Kelsey Lowe. March anniversaries are Alecia Johnson, Tamara Prather, and Makalla Morrison. Mr. Sexton further informed the BRADD mission statement has been updated and is located in the board packet. If there are no comments or feedback by the next board meeting, the provided version will be adopted. Lastly Mr. Sexton reminded the Board members of the monthly newsletters, all counties and cities are encouraged to submit events in their area. Next month is National Parks month and the BRADD Board Meeting will be held at Mammoth Cave Hotel's Green River Grille and will include state Legislature spotlight.

NEW BUSINESS:

1. Executive Council Report:

1. Approve Clearinghouse Projects

Chairman Doty called on Judge Executive Greg Wilson who reported that the Executive Council met prior to the BRADD Board Meeting and considered five regional projects. The project descriptions are in the board packet. If there are no questions, upon review of the projects, the Council recommended approval. (See attached)

Motion: Judge/Executive Greg Wilson made a motion to approve the five regional Clearinghouse projects. The motion was seconded by Mayor Dwayne Hatcher. Motion carried.

2. Title VI Updates

Judge/Executive Greg Wilson reported that the Executive Council met prior to the BRADD Board Meeting and considered updates to the BRADD Title VI plan, with approval it was recommended to be sent to the Board for approval. The plan will be uploaded to the BRADD website.

Motion: A motion was made by Judge/Executive Greg Wilson, seconded by Mr. Jim Wilkerson to approve the updated Title VI plan. Motion Carried.

3. Aging RFP

Mayor Dwayne Hatcher reported that the Executive Committee met to discuss the FY 2019 Hot Meals Preparation Service Request for Proposals. The proposal information is included in the board packet regarding the Aging Review Committee's Report. Canteen Service Company Incorporated and Community Action of Southern Kentucky Incorporated both submitted responsive proposals. Based on the Criteria for Evaluation, Community Action of Southern Kentucky received the most points. However, the BRADD Area Agency on Aging was notified this morning that Community Action has withdrawn their proposal. Therefore, the BRADD Executive Council met to discuss other options regarding these applications. Mayor Hatcher stated that Canteen Service Company also submitted a responsive proposal, and is the current provider of these services; therefore, Mayor Hatcher informed the Executive Council has decided to award Canteen Service Company the proposal. (See attached)

Motion: A Motion was made by Mayor Dwayne Hatcher, seconded by Mayor Randall Curry to approve the FY 19 Canteen Service Company service request. Motion Carried.

4. FY 18 Aging Services Amendment

Mayor Hatcher informed that the Executive Committee reviewed the FY 18 Aging Service Amendment. A copy of the spreadsheet detailing the reallocation was provided in the board packet. (See attached)

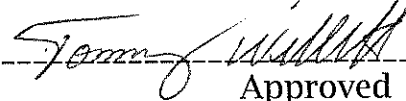
Motion: Mayor Dwayne Hatcher made a motion to approve the FY 18 Aging Services Amendment. The motion was seconded by Judge/Executive Greg Wilson. Motion carried.

ADJOURN

With no further business, a motion was made by Mayor Dwayne Hatcher, seconded by Judge/Executive Greg Wilson to adjourn.



Signed



Approved