

Minutes
BRADD Executive Council
Wednesday, July 26, 2017
BRADD Office Center

Regular Members in Attendance: Mayor Dick Doty, Mr. Elroy Larimore, Judge/Executive Tommy Willett, Mayor Mark Stratton, Judge/Executive Greg Wilson, Judge/Executive Johnny Hobdy, Judge/Executive David Fields and Judge/Executive Wil Cannon. (See attached sign-in sheet)

Staff in Attendance: Mr. Eric Sexton, Mr. Gene Becker, Ms. Amy Carroll, Ms. Michelle Hines and Ms. Jo Lynn Vincent.

1. Call to Order

The Executive Council meeting was called to order by Mayor Dick Doty, Chairman.

2. Approve Minutes

Chairman Doty presented the June 28 2017 minutes for approval. The minutes were emailed to the members.

Motion: Judge/Executive Greg Wilson made a motion to approve the June 26, 2017 minutes, and the motion was seconded by Judge/Executive Tommy Willett. The motion carried. (See attached)

3. Review and Approval of Clearinghouse Projects

Chairman Doty called on Mr. Gene Becker. Mr. Becker reported 5 Regional Projects on 1 Statewide Project have been received, There are no conflicts or duplications, and they conform to the Water & Wastewater Goals and CEDS goals.

Motion: Mr. Elroy Larimore made a motion to approve the 5 regional projects and 1 Statewide Project as presented, and the motion was seconded by Judge/Executive David Fields. The motion carried. (See attached)

4. Financials

- **Review of Executive Director's Time Sheet**

Chairman Doty presented the June 1 and 2 time sheets for Mr. Gene Becker for approval. The June 1 time sheet was amended and will need approval

Motion: Judge/Executive Wil Cannon made a motion to approve Mr. Becker's time sheets, and the motion was seconded by Judge/Executive Greg Wilson . Motion carried.

- **Other Updates**

Chairman Doty called on Ms. Amy Carroll. Ms. Carroll reported the audit will start on September 5 and will end on September 15, by Carr, Riggs & Ingram.

6. Agreements/Contracts

Chairman Doty called on Ms. Michelle Hines. Ms. Hines reported on the following contract: Title III Homecare; Program Development Implementation; PCAP; State LTC Ombudsman; KY Caregiver; ADRC Arthritis; SHIP; FAST. Ms. Hines reported The main problem with all of these contracts is that we have to get them signed very quickly and get them turned back in to DAIL, without knowing our allocations for each contract. There are a lot of new staff in the DAIL including the Finance Team. We have received allocations three times since the end of June due to some changes made by DAIL each time; however BRADD finance is still reviewing the numbers in order to get the Aging Budget turned into DAIL by August 8.

7. Personnel

- Updates

Chairman Doty called on Ms. Michelle Hines. Ms. Hines reported that BRADD/AAAIL has had two staff to leave. Both are FT Case Manager/Service Advisors. Caleb Speck who is hired to replace Jo Lynn Vincent. Cynthia London is no longer at the BRADD/AAAIL. We have advertised these positions, and received approximately 35 applications. The Program Coordinator, Virginia Stokes is retiring September 30, 2017. We will be advertising that position as well.

Chairman Doty called on Mr. Eric Sexton. Mr. Sexton reported that Caleb Speck will begin his position as Executive Assistant on August 1. Ms. Dajana Crockett is the new Public Administration Specialist replacing Ms. Susan Orlowski.

8. Other

Chairman Doty called on Mr. Gene Becker. Mr. Becker reported three Area Development Fund projects have been received.

Motion: Judge/Executive Johnny Hobdy made a motion to approve the three Area Development Fund projects as presented, and the motion was seconded by Judge/Executive Tommy Willett. Motion carried. (See attached)

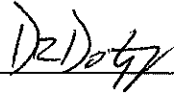
Chairman Doty called on Ms. Jo Lynn Vincent. Ms. Vincent reported conflict of interest forms has been completed on Eric Sexton and Dajana Crockett. There were no conflicts noted and asked that the forms be approved.

Motion: Judge/Executive Greg Wilson made to motion to approve the conflict of interest forms as presented, and the motion was seconded by Mayor Mark Stratton. Motion carried.

Mr. Sexton also gave a brief update on the staff retreat that was held on Friday, July 21 at Chaney's Dairy Barn. Mr. Sexton reported the staff met to work on BRADD's vision and mission statement and goals. Eric will condense the information and share with the Board.

9. Adjourn

Motion: Judge/Executive Greg Wilson made a motion to adjourn, and the motion was seconded by Mayor Mark Stratton. Motion carried.



Signed