

MINUTES
BRADD BOARD OF DIRECTORS
October 25, 2017

TIME & PLACE:

The Barren River Area Development District Board of Directors met at 1:00 p.m., Wednesday, October 25, 2017 at the BRADD Office, Bowling Green, KY. The BRADD meeting was called to order by Chairman Mayor Dick Doty.

The Pledge of Allegiance to the Flag was led by Mr. Elroy Larimore, Board of Directors.

Chairman Doty recognized all guests.

Chairman Doty recognized Judge/Executive Jim Henderson on his recent appointment as Deputy Director of the Kentucky Association of Counties (KACo). Chairman Doty thanked Judge Henderson for his service to Simpson County and the Barren River Area Development District throughout his nearly 20 years of service.

Chairman Doty introduced and recognized Miss Kentucky, Molly Matney. Miss Matney was reared in Metcalfe County. She was named Miss Mammoth Cave Area prior to being crowned Miss Kentucky. Miss Matney spoke about her farm fit program platform and the work she is doing throughout her one year reign as Miss Kentucky. Chairman Doty presented Miss Matney with a certificate and wooden replica of Kentucky, in efforts to congratulate her accomplishment of Miss Kentucky.

Chairman Doty announced that Mr. JD Chaney with the Kentucky League of Cities was unexpectedly unable to attend today's meeting, as planned, due to illness.

ATTENDANCE:

It was determined that a quorum was present. (See attached attendance Record).

MINUTES:

With no corrections or additions, the minutes of the August 16, 2017 meeting were approved as mailed. (See attached)

Motion was made by Mr. Jim Wilkerson, seconded by Mayor Bob Greer to approve the August 16, 2017 Board minutes as emailed. Motion Carried.

OLD BUSINESS:

Officers:

No reports.

Council:

No reports.

Special Advisors:

Mr. Mark Lord, Congressman Brett Guthrie Representative, had no official report but updated the board on the Congressman's work in Workforce Development with the need for increased work force in Cyber Security. He reported that revisions are occurring with the health care reform bill and that work is being done to get the legislative agenda together.

Mr. Brian Smith, Congressman Brett Guthrie Representative read a letter written by Congressman Brett Guthrie thanking Mr. Gene Becker for his service to the BRADD and congratulating him on retirement. Mr. Smith also recognized Judge/Executive Jim Henderson for his new position as Deputy Director at KACo.

Mr. Issac Myers, Office of the Governor, reported that over 800 officials were present at the past local issues conference in Louisville KY. He reported that the Kentucky Homeland Security released their grants and the Government Entrepreneur Challenge deadline is Tuesday. Mr. Myers stated the Governor's office is accepting feedback on pensions.

Mr. Wes Watt, Kentucky Department of Transportation reported that the new bypass in Russellville has been completed and will be opening soon. He also reported that the construction project on the exit 28 ramp is still underway and is expected to be completed soon. He urged travels to use caution and allow additional time when traveling towards this exit as delays are expected.

STAFF:

Dajana Crockett, Public Administration Specialist Reported that the 2020 Census Local Update of the Census Addresses Operation (LUCA) will be at the BRADD office on November 14th, 2017 from 9:30 am to 12:30 pm. LUCA is the only opportunity offered to tribal, state, and local governments to review and

comment on the U.S Census Bureau's residential addresses list for their jurisdiction. It is important for local officials, planning officials and FIS personnel to attend and check these lists. Information about this event was provided in the board packet. Ms. Crockett also reported that the Land and Water and Recreational Trails grants will be available December first. Land and Water grant is a 50/50 match and Recreational Trails grant is an 80/20 match. Staff member Dajana Crockett should be contacted with any needed assistance on these grant applications. Ms. Crockett also reported that the ADF checks have been received and those will be distributed soon.

Ms. Michelle Hines, Director of Aging, reported that Medicare Part D open enrollment started October 15, 2017 and ends December 7, 2017. The Barren River Mental Health and Aging Coalition will hold the 14th Annual Conference tomorrow, with over 150 participants registered, including BRADD/AAIL staff. November is National Family Caregiver Month. To support our family caregivers in the BRADD region the Caregiver Support Program will be holding an adult diaper and personal care drive throughout the month of November. Needed items include adult diapers or pull ups, bed pads, wipes, gloves, lotion, shampoo, soap, and laundry detergent. These items will be distributed by case managers to needy recipients throughout the BRADD region. Please contact Tamara Prather if you have any questions. The next Aging Council meeting is scheduled for Wednesday, November 8, 2017 at 10am at BRADD.

Mr. Eric Sexton, Executive Director thanked everyone for attending the 49th Annual meeting last month at the Corvette Museum, with over 155 board members and guests in attendance. There will be no regular scheduled board meeting in November due to the Thanksgiving holiday. The executive council will meet sometime in late November or early December when the audit presentation is finalized. The December board meeting will be Wednesday, December 20th, 2017. Mr. Sexton reported that the Commonwealth Bowl Food Drive wraps up this Friday and expressed appreciation to all those who helped support the challenge, with all ADD's, Kentucky Secretary of State and Kentucky Food Banks. Mr. Sexton introduced new staff, Mr. Will Christopher, with the Community & Economic Development department, for the position of Infrastructure Management Planner. Mr. Sexton asked the board if any members would like to serve on an informal committee to help refine the BRADD's mission statement. The committee would ideally like to meet for a couple of hours in November and do a vision brainstorming activity that mirrors the staff retreat from July. The goal is to align our mission with full input from the board. The Cabinet for Health & Family Services, Department for Aging is offering board training to all Area Development Districts. The training is a requirement of the BRADD's contract with DAIL. The Training will cover board responsibilities and liabilities with topics on; open records,

document retention, whistle blower policies, conflict of interest and expense reimbursement. This training will take place at the Barren County Extension Office in Glasgow, on Tuesday, November 14th, 2017 from 1pm - 4pm. There were no September staff anniversaries. There is one staff member with an October anniversary, Mrs. Suzanne Allison, with 12 years of service. Mrs. Allison currently serves as the CDO now PDS Fiscal Manager. Mr. Sexton presented the board with a thank you card from Mrs. Virginia Stokes thanking the board for the recognition honoring her years of service. Mr. Sexton reported that Janet Johnson, Allen County UK Extension Agent for Family & Consumer Sciences was recently recognized as the Educator of the Year by the National Extension Association. She has actively worked in several community and economic development initiatives including the Farm to Table program. Mr. Sexton announced a special recognition of Mr. Gene Becker for his forty years of dedicated service to the BRADD. Mr. Becker will be retiring October 31, 2017. Chairman Doty honored Mr. Becker with the presentation of a plaque.

NEW BUSINESS:

1. Executive Council Report:

1. Approve Clearinghouse Projects

Judge/Executive Wil Cannon reported that the Executive Council met prior to the BRADD Board meeting and considered five regional projects, The Riverwalk and Weldon Peete Parks Greenways Connector Construction, Rochester Ferry Ramps, Mammoth Cave Avenue Pedestrian Improvement Project, City of Auburn KY 103 Pedestrian Improvements, KYTC Kentucky's isolated Community Access Preservation Program; upon review, the council recommends approval. Project descriptions are in your board packet.

A motion was made by Judge/Executive Wil Cannon, seconded by Judge/Executive Michael Hale to approve the Clearinghouse project. Motion Carried.

2. Adoption of New Code of Ethics

Judge/Executive Wil Cannon reported that the executive council met prior to the BRADD Board meeting and recommends approval that the board of directors adopt the new code of ethics policy as presented at the August board of directors meeting.

A motion was made by Judge/Executive Wil Cannon, seconded by Judge/Executive David Fields to approve the new code of ethics policy. Motion Carried.

3. Quarter One Financials

Judge/Executive Wil Cannon presented FY'18 financial report for the first quarter ending September 30, 2017. In revenue, BRADD has recognized approximately \$2.02 million thru the first quarter of FY18. This represents 27% of the annual revenue budgeted. In expenditures, approximately \$1.95 million has been spent for the same period. This represents 26% of the annual expenditures budgeted.

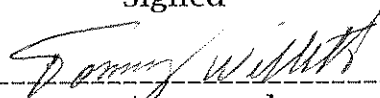
A Motion was made by Judge/Executive Wil Cannon, seconded by Mr. Elroy Larimore to approve the FY 2018 Financial report for the first quarter and be accepted for filing. Motion Carried.

ADJOURN

With no further business, a motion was made by Mr. Elroy Larimore, seconded by Mayor Larry Shaw to adjourn.



Signed



Approved