

**MINUTES
BRADD BOARD OF DIRECTORS
MARCH 23, 2016**

TIME & PLACE:

The Barren River Area Development District Board of Directors met Wednesday, March 23, 2016 at the BRADD Office, Bowling Green, KY. The BRADD meeting was called to order by Chairman Judge/Executive Greg Wilson.

The Pledge of Allegiance to the Flag was led by Ms. Sandy Simpson, Congressman Ed Whitfield's Representative.

Chairman Wilson recognized Ms. Dani Rodgers, Community Relations Coordinator, The Kidz Club. Ms. Rodgers distributed brochures discussing what the program is and how it works. The Kidz Club is a pediatric nurse-staffed day care for children who are medically complex.

ATTENDANCE:

It was determined that a quorum and welcomed all guests and representatives of the news media. (See attached attendance Record).

MINUTES:

With no corrections or additions the minutes of the February 24, 2016 meeting was approved. (See attached)

OLD BUSINESS:

Board Members:

Judge/Executive Michael Hale, reported that the South Central Kentucky Workforce Board met and voted to file as a 501(3)C. The Board discussed the RFP for Fiscal Agent. BRADD currently handles this and has done an excellent job. Judge Hale stated it is important to put "community before self" and to make good decisions for their respective Counties.

Council:

Ms. Michelle Hines, Aging Council, reported The BRADD/AAAIL has compiled their annual Needs Assessment, and the compiled results are available for your review. The top three services listed as most needed for our district include: 1. Outreach, 2. Information and Assistance, and 3. Home Delivered Meals. The Aging Council reviewed and approved the Aging Review Committees

recommendation to approve the Senior Center Services Request for Proposal, and the Executive Council will present the report. The Aging Area Plan is due to the State Department for Aging and Independent Living (DAIL) on April 15, 2016. May is Older American's Month, and this year's theme "Blaze a Trail." BRADD/AAAIL will be collecting information on activities occurring throughout May to honor Older American's month and will make that available to the Aging Council members as well as BRADD Board Members. BRADD/AAAIL will also be requesting information on individuals turning 100 Years Old in 2016 so that we can honor them with a plaque. Please see attached nomination letter and form. The Kentucky Association for Gerontology has partnered with U of L's Institute for Sustainable Health and Optimal Aging to host the 2016 Optimal Aging Conference. This conference is scheduled for June 12th - 14th at the Brown Hotel in Louisville, KY. The next Aging Council meeting is scheduled for Wednesday, May 18th at 10:00 am at BRADD.

Mr. Gene Becker, reported on behalf of Judge/Executive David Fields, Water Council, reported at the last Water Management Council meeting there were two amended water and sewer projects approved, as well as three new water projects. Andy Lange of Kentucky Rural Water Association gave a presentation discussing House Bill 365 and mandatory 811. Following events at the KY General Assembly, Mr. Lange reported that the upcoming budget is still unpredictable. There was discussion regarding Lead and Copper and EPA guidance documents being issued to water systems. There was a brief discussion regarding Consumer Confidence Reports, which will not be pre-reviewed by the Division of Water this year. The next Water Council meeting is scheduled for Wednesday, June 1, 2016 at 12:00 noon at the BRADD Conference Center.

Special Advisors:

Ms. Sandy Simpson, Congressman Ed Whitfield's Representative, reported on the Congressman Whitfield's activities.

Mr. Mark Lord, Congressman Brett Guthrie's Representative, reported on Congressman Guthrie's activities.

Mr. Tom Harned, Logan LEAD, reported that Mr. Frank Burdzy with Champion Pet Foods will be our guest speaker for the April Board meeting.

STAFF:

Ms. Sharon Woods, WIOA Director, reported three newsletters have been sent out since the last meeting. Ms. Woods is working on the distribution list so if you would like to be added please let me know. Copies are available by the sign in sheet. Also, please check your spam/junk folder as it is being sent from

MailChimp and some have had to go in and approve the message. Please click on the link to view in browser as all the information is not visible from the email preview. We are tracking and highlighting the goals mentioned at the last board meeting. In the last newsletter, there are links to several newly released Labor Market Information such as commuting patterns, wage data by county, etc. I am working on getting the information updated to our website but in the meantime, it is available through links in the newsletter. This is also going to be a Learning Session by Phone on Friday presented by the Kentucky Workforce Development Board. If you would like more information please contact Ms. Woods. We have had several job fairs that we assisted with over the past few weeks. Graham Packaging had a total of 117 attend at the Bowling Green Career Center, with 82 interviewed and 49 of these individuals are being considered at this time. Franklin-Simpson Industrial Authority hosted a job fair at the Franklin SkyCTC Center and had about 100 attend and had 16 employers present. Staff are currently participating in a Career Fair at WKU Bowling Green campus for upcoming and recent graduates. The Workforce Development Board met last week and elected Terri Wiethorn as Secretary and Wayne Goodrum as Treasurer to fill the necessary officers. The next meeting is scheduled for April 21st at 8:00 am with location to be determined.

Mr. Gene Becker, Associate Director Community Planning & Development, reported the Land and Water Conservation Fund (LWCF) which may be used to acquire land for recreational development, construct new outdoor recreational facilities or the renovation of existing facilities will be closing in April. Please let Terry Varney know as soon as possible if you would like more information. Mr. Becker announced there will be two training opportunities coming in April: The first is Attorney David Pike presenting on the foundation of planning and zoning in Kentucky. The presentation includes an overview of planning and zoning regulations, as well as other relevant planning and zoning topics. This training will be held Tuesday, April 12th at 4:30 p.m. The second is for Special Purpose Government Entities (SPGE) and is the Financial Disclosure Training, presented by the Department for Local Government. This training will cover items such as logging into the SPGE system, dashboard, registration, financial disclosure (budget/amendments/year-end financials), UFIR, audit, and public portal. This training will be held on Wednesday, April 13th at 2:00 p.m. Both training will be held here at the BRADD Conference Center.

Mr. Rodney Kirtley, Executive Director, thanked everyone for coming to the meeting. Mr. Kirtley introduced Ms. Jamie Holloway of the Aging Services Department.

NEW BUSINESS:

Executive Council Report:

1. Approve Clearinghouse Projects - Regional

Mayor Mark Stratton reported the Executive Council met prior to this meeting to consider 1 Regional project. Upon review of the project, the Council recommended approval.

- **A motion was made by Mayor Mark Stratton, seconded by Mayor Mike Hughes to approve the 1 Regional Project as recommended by the Executive Council. Motion carried. (See attached)**

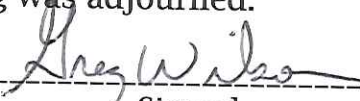
2. Approve Report on Senior Center Services Request for Proposal

Mayor Mark Stratton reported the Executive Council met prior to this meeting to review and approve the Senior Center Services Request for Proposal. The Aging Review Committee met on Monday, March 14th and March 16th at the BRADD office. Community Action of Southern Kentucky (CASKY) was the only agency to submit a proposal for Senior Center services. After a review of the checklist which ensures that the proposal was complete, the committee reviewed the proposed unit costs. Original proposed unit costs are attached. The Review Committee made a recommendation to accept CASKY's original proposed unit costs for a period of three years, with the contract being reviewed on an annual basis. Upon review of the proposal, the Council recommended approval.

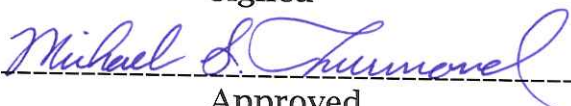
- **A motion was made by Mayor Mark Stratton seconded by Judge/Executive Logan Chick to approve the Executive Council's report on the Senior Center Services Request for Proposal. Motion carried.**

ADJOURN

With no further business, the meeting was adjourned.



Signed



Approved

BARREN RIVER
BRADD
AREA DEVELOPMENT DISTRICT

GREG WILSON, Chair
MARK STRATTON, Vice Chair
STEVE THURMOND, Secretary
TOMMY WILLETT, Treasurer
RODNEY KIRTLEY, Executive Director

To: Interested Parties
From: Michelle Hines, BRADD
Re: Celebrating Centenarians
Date: March 15, 2016

As you may be aware, May is Older American's Month. To celebrate Older American's Month, the Barren River Area Development District/Area Agency on Aging and Independent Living is requesting information to help us locate and honor all older persons 100 years of age or older throughout the BRADD District. BRADD/AAAIL staff will provide a recognition plaque for those people who are or will be 100 years of age and older on or before December 31, 2016.

I am requesting a release of information form to be signed by these persons who are 100 years of age or older during 2016 or their legal guardian's signature. **This information will be utilized for the purpose of locating the individual to deliver the plaque and for recognition and celebration of persons who are 100 years of age and older. If a release is obtained, some of this information may be given to various media for recognition purposes. Only the name, age and county of the person will be included in this information. *If the release signature is not obtained, we can still provide a plaque to the individual per request but we will still need the name, address and phone number to be able to order the plaque and deliver to the person, but no information will be given out about that person to the media.**

Enclosed is a blank copy of the informational sheet that will need to be completed for each person turning 100 or older in 2016. I appreciate any assistance that you may be able to provide regarding this matter.

We would like to have this information by April 15, 2016 if at all possible so that plaques can be made and delivered throughout the month of May and June.

If you have any questions, please do not hesitate to call me at (270) 782-9223 or 1-800-598-2381.



INFORMATION SHEET

FOR RECOGNITION OF:

Kentuckians turning 100 years of age and older during 2016

Please complete this form and return to:

Barren River Area Agency on Aging
177 Graham Avenue
Bowling Green KY 42101

Name: _____

Age: _____ Date of Birth: _____

Address: _____

Telephone Number: () _____ - _____

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Name of person/guardian sending in recommendation: _____

Address: _____

Telephone: () _____

I, _____ or _____, (my legal Guardian), agree(s) to allow the release of information to the BRADD to utilize for the purpose of recognition and celebration of persons who are 100 years of age and older. I understand that some of this information (name, age and county) may be released to various media as part of that recognition.

Signature

Or

Signature of legal Guardian

SERVICE PROVIDER UNIT PAGE

SENIOR CENTER SERVICES

FY 2017, '18 AND '19

Grant:	Current Unit Cost for FY '14, '15, and '16	Proposed Unit Cost for FY '17, '18, and '19	Price Difference	Percentage Difference
Homescare and Title C-2				
Hot Meal Service and Delivery	\$5.46	\$7.35	\$1.89 Increase	34.62% Increase
Grant:				
Title III-C 1				
Congregate Meal Service	\$4.11	\$6.10	\$1.99 Increase	48.42% Increase
Grant:				
Title III-B				
Transportation	\$7.72	\$12.00	\$4.28 Increase	55.44% Increase
Information and Assistance	\$4.80	\$9.16	\$4.36 Increase	90.83% Increase
Outreach	\$5.68	\$20.00	\$14.32 Increase	252.11% Increase
Telephoning	\$4.87	\$6.51	\$1.64 Increase	33.68% Increase
Public Information	\$5.68	\$20.00	\$14.32 Increase	252.11% Increase

INTERGOVERNMENTAL REVIEW – Regional Projects - March 2016

KY201603090209

Picnic Tables & Softball Fence/Entrance Gate

Applicant: City of Edmonton

Contact: Page Edwards

Summary: The Edmonton Memorial Park is in need of replacing picnic tables for our shelters that are reserved by local businesses, schools and community members for their events/activities. New tables will replace broken, damaged and unusable tables that are currently in the shelters.

The softball fence will replace our existing fence and will be moved in to accommodate our fast pitch softball leagues and teams. This field is used by our school team and children in the community that participate in our local leagues. Members of surrounding counties will also participate on this field when playing against our leagues and teams.

The entrance gate/fence will be replaced by our parks department. Our current gate/fence was damaged and broken during one of our winter snow storms.

These projects are located at the Edmonton Memorial Park, 205 Randolph Street, Edmonton, KY 42129. The Parks Department has already begun work on the softball fence and entrance fence/gate. If and when this grant is approved, we will purchase the needed picnic tables for our shelters.

Funding:	Federal	\$ 8,000	DLG/LWCF
	<u>Applicant</u>	<u>\$ 8,000</u>	
	Total	\$16,000	

Reviewer: Terryn Varney – No conflicts or duplications. This project promotes the CEDS Community Services and Facilities Goal 3: Promote a healthier lifestyle and improve the quality of life for the residents of the region. Specifically, Objective A: Improve the recreation opportunities for the residents of the region.