



GREG WILSON, Chair
MARK STRATTON, Vice Chair
STEVE THURMOND, Secretary
TOMMY WILLETT, Treasurer
RODNEY KIRTLEY, Executive Director

BRADD BOARD OF DIRECTORS
Wednesday, May 25, 2016, 1:00 p.m.
BRADD Conference Center
Bowling Green, KY

- I. Call to Order - Judge/Executive Greg Wilson**
- II. Pledge to the Flag -**
- III. Guest Speaker - Mr. Darrell Link, Executive Director, Kentucky Council of Area Development District**

IV. Approve Minutes

V. Old Business

Reports:

- 1. Officers/Board Member**
Judge/Executive Michael Hale
- 2. Council**
Ms. Sandi Joiner, Aging Council
- 3. Special Advisors**
- 4. Staff**
Mr. Gene Becker, Planning & Development Director
Ms. Susan Taylor, Regional Planner
Ms. Sharon Woods, WIOA Director
Mr. Rodney Kirtley, Executive Director

VI. New Business

Executive Council Report

- 1. Approve Clearinghouse Projects**
- 2. Resolution - Support to De-federalize the RLF Program**

VII. Adjournment



**MINUTES
BRADD BOARD OF DIRECTORS
MAY 25, 2016**

TIME & PLACE:

The Barren River Area Development District Board of Directors met Wednesday, May 25, 2016 at the BRADD Office, Bowling Green, KY. The BRADD meeting was called to order by Chairman Judge/Executive Greg Wilson.

The Pledge of Allegiance to the Flag was led by Mr. Cole Wilson, son of Chairman Wilson.

Chairman Wilson recognized all guests and representatives of the news media.

Chairman Wilson introduced Mr. Darrell Link, Executive Director of the Kentucky Council of ADDs. Mr. Link reviewed the various bills that were passed during the Legislative Session.

ATTENDANCE:

It was determined that a quorum. (See attached attendance Record).

MINUTES:

With no corrections or additions the minutes of the April 27, 2016 meeting was approved. (See attached)

OLD BUSINESS:

Council:

Ms. Sandi Joiner, Aging Council, reported the Aging Council met on Wednesday, May 18, 2016. The Alzheimer's Association representative Sheroll Carby spoke to the council about Alzheimer's Disease. Ms. Carby discussed the services and programs available through the Alzheimer's Association that can assist those with the disease as well as their caregivers. The Aging Council approved the FY 2016 Aging Services Amendment Report that was presented to the Board last month. The World Elder Abuse Awareness Day is Wednesday June 15, 2016. To promote Elder Abuse Awareness, the Elder Abuse Prevention Council plans on having a Bank Teller Training on June 9, 2016. The BRADD AAAIL staff will host a Community Partners Education Training Event on May 26th 2016 at 1pm - 4pm at the BRADD Office. BRADD/AAAIL staff will provide information on our services, and spotlight Community Partners' services. 55 people and 29 agencies have RSVP through the Aging and Disability Resource

Center to attend. This event is not targeted toward the general public, but instead to other community partners who provide services to aging and disabled individuals. New Aging Council Officers for FY 2017 will need to be elected at the August meeting. A nomination committee was formed to determine the slate of offices prior to the next meeting. For those current members whose terms expire in June, letters will be mailed to mayors, judges and senior centers asking for updated member information. The next Aging Council meeting is scheduled for Wednesday, August 10th at 10am at BRADD.

Special Advisors:

Mr. Mark Lord, Congressman Brett Guthrie's Representative, reported that Congressman Guthrie will be visiting BRADD Counties over the summer starting in the last week of June. Mr. Lord also reported that Congressman Guthrie passed the National Defense Authorization Act.

Ms. Sandy Simpson, Congressman Ed Whitfield's Representative, reported the House will be considering three bills today; an energy/natural resource package an oversight and government reform bill, and the energy and water appropriations bill. The House amendment to 52012 - Energy Policy Modernization Act of 2016 is a bill that was derived out of the Congressman's Subcommittee on Energy and Power and is being voted upon in preparation to go to conference with the Senate. This will be the first energy conference in nearly a decade. Congressman Whitfield will be controlling the floor during the debate on this bill.

STAFF:

Mr. Gene Becker, Planning & Development Director, reported there are two grants currently open that Ms. Terryn Varney wanted you to know about, the KOHS and the COPS Hiring Grants. The COPS grant will help pay for wages and fringe benefits of entry level policy officers, but they have to be awarded the grant before they can hire the new officers. This application is due mid June. The KOHS grant is accepting applications until July 8. These can be used for projects such as communications and fire.

Ms. Susan Taylor, Regional Planner, reported the BRADD has officially started the process of updating our region's Hazard Mitigation Plan. Last week the BRADD held the kick-off meeting for the update process with a presentation from Mr. Nick Grinstead of the Hazard Mitigation Grants Program Office regarding the purpose of the hazard mitigation plan. At this meeting we learned two important facts about hazard mitigation: first, the plan is essential for securing hazard mitigation grant funding. For the next five years FEMA will only fund hazard mitigation projects that are directly included in the plan.

Second, hazard mitigation planning has a direct financial benefit to our communities as studies have shown that for every \$1 dollar spent on hazard mitigation saves \$4 in future benefits to the federal government. The planning process relies upon public participation, and invited everyone to come to the county subcommittee meetings for hazard mitigation. A list of the meeting times, dates, and locations for all meetings scheduled to date is in your packet. At the bottom of that sheet you will also find a link to the BRADD hazard mitigation Facebook page and survey. This page will include information directly related to hazard mitigation planning and the county and regional meetings in our region. So, if you are interested in attending and participating in the process, I would encourage you to "like" our page and share the information with your own followers, if your organization has a Facebook page. Ms. Taylor encouraged everyone to take the survey, which allows us to get a better idea of how the public experiences hazards so that we can create more effective mitigation strategies. If you are concerned about natural and man-made hazards in this region, this is your opportunity to play a direct role in making our region safer!

Ms. Sharon Woods, WIOA Director, reported South Central LEO's met last Wednesday to review the RFP's submitted for Fiscal Agent services and it was reported at the WDB on Thursday that the City of Bowling Green was awarded the contract. The parties involved are waiting on the four party contract that must be completed prior to July 1 to ensure that funding is available. BRADD staff is awaiting technical assistance from the State office on the transition process to ensure that a smooth transfer occurs. The WDB is currently accepting nominations for the 5013c organization. They would like to have representation from all 10 counties of the region. Nominations are due by May 31. The ideal candidate would be an individual involved with the workforce and expresses an interest in lobbying for funding and writing grants. Sharon has the form that she can forward to anyone that is interested. We participated in two job fairs last week: Horse Cave Fire Department with 13 agencies participating and the Veteran's Resource Fair at the National Guard Armory in Bowling Green. We will be assisting with the Team Workforce job fair at the WKU Center for Research and Development tomorrow from 9-1. The last update I had received reported that six employers had confirmed at that time. Sharon reported on a staff member that is leaving as of May 31st. Sonya Furrow's primary duties were outreach to companies promoting our services and OJT opportunities. Holley Scott will be transitioning into some of these duties now that the fiscal agent services will be transitioning out of the office. If you have any employers reach out to you regarding services available please refer to me. The WIOA department will be running an ad in all of the local newspapers to promote our services. We are primarily focusing on out of school youth from 18-24 that are interesting in working. Please help promote this opportunity, and let Ms. Woods know if you have any questions.

Mr. Rodney Kirtley, Executive Director, thanked everyone for coming. Mr. Kirtley introduced Mr. Shelby Miles and Ms. Joanna Bailey. Both are part-time staff giving assistance to the Planning & Development Staff. He also announced that Ms. Brittany Fisher would be leaving at the end of May.

NEW BUSINESS:

Executive Council Report:

1. Approve Clearinghouse Projects - Regional

Mayor Mark Stratton reported the Executive Council met prior to this meeting to consider 4 Regional projects. Upon review of the projects, the Council recommended approval.

- **A motion was made by Mayor Mark Stratton, seconded by Mayor Mike Hughes to approve the 4 Regional Projects as recommended by the Executive Council. Motion carried. (See attached)**

Mayor Stratton reported the Executive Council met prior to this meeting to consider 1 Statewide Project. Upon review of the project, the Council recommends approval.

- **A motion was made by Mayor Mark Stratton, seconded by Steve Thurmond to approve the 1 Statewide Project as recommended by the Executive Council. Motion carried. (See attached)**


2. Resolution - Support to De-federalize the RLF Program

Mayor Mark Stratton reported the Executive Council met prior to the meeting to recommend approval of a Resolution in support for HR 4487 to De-federalize the EDA RLF Program. Mayor Stratton called on Mr. Gene Becker to discuss the Resolution. Mr. Becker reported the House of Representatives' Financial Services Committee is considering this resolution to reduce the amount of federal requirements in the EDA Revolving Loan Fund program. Our RLF was created in 1992 with a capitalization of \$551,803. Since that time, we have approved 23 loans totaling \$1.9 million in small businesses. With the repayment of principle and interest by the small businesses, the original capitalization has already revolved a number of times. The reduction of federal requirements will enable us to more efficiently operate the program and better serve our small businesses with a streamlined program that is more favorable to small business owners.

- A motion was made by Mayor Mark Stratton, seconded by to approve the Resolution as recommended by the Executive Council. Motion carried. (See attached)

ADJOURN

With no further business, the meeting was adjourned.



Signed



Approved

BRADD Hazard Mitigation Meeting Schedule

County Subcommittee Meetings

- Metcalfe County-May 26th, 1:00 P.M., Metcalfe Co. Extension Office
- Logan County-June 1st, 2:00 P.M., Logan County Courthouse
- Barren County-June 6th, 1:00 P.M., Glasgow Fire Training Center
- Monroe County-June 7th, 10:00 A.M., Monroe Co. Courthouse
- Warren County-June 8th, 1:30 P.M., BRADD Conference Center
- Hart County-June 13th, 9:00 A.M., Hart Co. Courthouse
- Edmonson County-June 14th, 9:00 A.M., Edmonson Co. Health Department
- Butler County-June 15th, 10:00 A.M., Butler County Extension Office

Facebook: www.facebook.com/BRADDHazMit

Survey: www.surveymonkey.com/r/BRADDHazMit

INTERGOVERNMENTAL REVIEW –May 2016

KY201605230557

Airport Improvements

Applicant: Tompkinsville-Monroe County Airport

Contact: Beck Hobneck

Summary: The Tompkinsville-Monroe County Airport is located two miles northeast of Tompkinsville, KY. The location coordinates are 36d 43' 44.5" N and 85d 39' 08.60"W. The proposed airport improvement project involves design and construction services for a new 10-unit T-hangar, which will be constructed adjacent to the existing T-hangar. The proposed T-hangar will be built on existing airport property and on land that has been previously disturbed due to prior airport development. This airport improvement project will be designed in conformance with FAA standards related to hangar development and will allow the Airport sponsor the ability to provide additional weatherproof aircraft storage for patrons. All landside and airside facilities will remain open during the construction phase of the project.

Funding:	Federal	\$ 495,000	DOT/FAA
	State	\$ 41,250	
	Local	\$ 13,750	
	Total	\$ 550,000	

Reviewer: Brittany Fisher – No conflicts or duplications. The project promotes the CEDS Economy Goal 1: Maintaining partnerships with various levels of government to encourage and facilitate economic growth and Transportation Goal 2: Support a balanced transportation system that provides access to all areas of the district and offers both residents and visitors convenient and reliable transportation, specifically Objective C: Maintenance and development of the air transportation system.

Statewide Projects

KY201605130509

Ky Boat Ramp/Bank Access Site Maintenance

Applicant: Kentucky Department of Fish and Wildlife Resources

Contact: Paul Wilkes

Summary: The Kentucky Department of Fish and Wildlife's Engineering Division, will monitor the condition of existing statewide access sites for their maintenance needs. Engineering Division staff will inspect Department-owned and constructed facilities a minimum of once each year to determine the need for repairs, as well as maintain the area so that it meets its intended purpose. Access sites are maintained in a safe and clean environment for the public to enjoy. Necessary maintenance will be performed to make certain these facilities are kept in a working condition.

Additionally, as new access sites are identified, initial site surveys and feasibilities will need to be completed to determine if such sites are amenable for development. Once identified, site surveys, designs, permit applications, and endangered species and cultural resources studies will also need to be completed prior to the actual construction of new sites.

The Kentucky Department of Fish and Wildlife Resources will utilize the following activities to manage the boating access facilities of the Commonwealth, as well as begin to develop new additional facilities.

- Prepare written reports.
- Conduct site surveys, feasibility studies, endangered species and cultural resources reviews of potential new boating access sites.
- File for applicable permits prior to the development of new sites.
- Annual maintenance to 160 existing boat ramps (including minor repairs to ramps, sidewalls, and parking areas).
- Placement of additional gravel to protect boat ramps.
- Paving of existing gravel parking areas.
- Grading and graveling of parking areas and entrance roads leading to boating access facilities.
- Annual maintenance and mowing of 21 dams owned by the Department that support boating access facilities for anglers.
- Annual inspection of dams (spillways and valves) to ensure safety compliance.
- Development and maintenance of boat courtesy docks.
- Maintain and/or acquire equipment necessary to maintain boat ramps, parking areas, and boat courtesy docks.
- Attend meetings.

Funding:	Federal	\$ 690,000	DOI/Fish & Wildlife
	Applicant	\$ 230,000	
	Total	\$ 920,000	

Reviewer: Terryn Varney – No conflicts or duplications. This project promotes the CEDS Community Services and Facilities Goal 3: Promote a healthier lifestyle and improve the quality of life for the residents of the region. Specifically, Objective A: Improve the recreation opportunities for the residents of the region.

INTERGOVERNMENTAL REVIEW –May 2016

Regional Projects

KY201604290426**Warren Elementary Greenway Project****Applicant:** City of Bowling Green**Contact:** Nick Cook

Summary: The City of Bowling Green is applying on behalf of Warren County Public Schools to renovate an existing greenway at 1846 Loop Street, Bowling Green, KY, 42101. The greenway begins at Loop Drive, runs behind Warren Elementary and Warren Central High School, and ends on Dragon Avenue. The renovations include adding benches to provide a place to sit and relax. Solar lighting will be installed to provide security for use of the greenway at night or during the winter when the sun sets early. A new fence will replace a rusting and deteriorated chain link fence and native landscaping will be added to provide beauty and shade. A trailhead will be installed at the school entrance of the greenway which will provide a permanent map of the larger greenway network and will orient the visitor for wayfinding purposes.

Funding:	Federal	\$ 75,000	NPS/LWCF
	Local	\$ 75,000	
	Total	\$ 150,000	

Reviewer: Terryn Varney – No conflicts or duplications. This project promotes the CEDS Community Services and Facilities Goal 3: Promote a healthier lifestyle and improve the quality of life for the residents of the region. Specifically, Objective A: Improve the recreation opportunities for the residents of the region.

KY201605040444**Riverfront Development****Applicant:** City of Bowling Green**Contact:** Nick Cook

Summary: The City of Bowling Green is requesting grant funds to develop the downtown riverfront area at Riverwalk Park (GPS Coordinates: 37.001504, -86.429432) and Weldon Peete Park (GPS Coordinates: 37.001162, -86.424024).

The project will improve and enhance access to the Barren River with the installation of boat ramp and fishing access facilities at Riverwalk Park. This portion of the project includes riverbank stabilization, riparian zone restoration, a boat access ramp, a driveway and parking lot, fishing platforms, fishing habitat improvements, a trail connection between the two parks, portage area along the river, picnic/shade pavilions, signage, trash receptacles, seating areas, and landscape planting.

The project also entails numerous improvements at Weldon Peete Park which include a bouldering course for rock climbing activities, a disc golf course and club house, signage, parking lots, lighting, restrooms, shade shelters/picnic pavilions, trash receptacles, seating areas, and landscape planting.

Funding:	Federal	\$ 750,000	NPS/LWCF
	Applicant	\$ 750,000	
	Total	\$ 1,500,000	

Reviewer: Terryn Varney – No conflicts or duplications. This project promotes the CEDS Community Services and Facilities Goal 3: Promote a healthier lifestyle and improve the quality of life for the residents of the region. Specifically, Objective A: Improve the recreation opportunities for the residents of the region.

KY201605180532**Bowling Green KY Main Post Office disposition****Applicant:** U.S. Postal Service**Contact:** Philip Doyle

Summary: The United States Postal Service anticipates selling the Bowling Green Main Office located at 311 E. 11th Ave. Bowling Green, KY 42101-9998 and replacing it with (1) a new retail facility at or near the current E. 11th Ave location. The new retail facility may be acquired by leasing an existing building.

If the new retail facility requires relocation, part of the transaction will be contingent upon completion of the Community Contact process (39 CFR 241.4) related to the relocation of USPS retail operations.

Funding:	Applicant	\$ 829,000	Other/U.S. Postal Service
	Total	\$ 829,000	

Reviewer: Terryn Varney – No conflicts or duplications. Promotes CEDS Community Services and Facilities Goal 1: Construct, expand and renovate governmental and public buildings to meet the services of the region.

RESOLUTION

Support for HR 4487 to De-federalize the EDA RLF Program

WHEREAS, the U.S. House of Representatives Financial Services Committee is currently considering HR 4487, which will enable the de-federalization of the EDA Revolving Loan Fund program, and

WHEREAS, the BRADD is one of twelve EDA Revolving Loan Funds operated by Area Development Districts within Kentucky, and

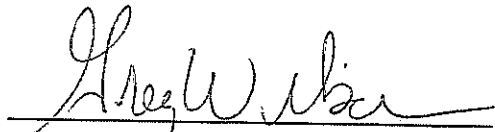
WHEREAS, the BRADD RLF program, which was capitalized with \$551,803 in 1992, has approved 23 loans totaling \$1.9 million; created and retained 2,379 jobs at a cost of \$806 per job; and leveraged \$17.6 million in private funds for every dollar of RLF money, and

WHEREAS, the capital bases of most of these loan programs have completely revolved, and

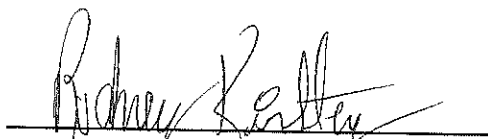
WHEREAS, the passage of HR 4487 and the reduction in federal regulations for the RLF program will reduce costs of operation, make the program less cumbersome for small business use and make the program more marketable.

NOW, THEREFORE BE IT RESOLVED, that the Barren River Area Development District supports the passage of HR 4487, which will decrease regulation of the BRADD EDA RLF program thereby increasing flexibility in the use of these programs and the small businesses they serve.

Adopted this 25th day of May, 2016.



Greg Wilson
Chairman



Rodney Kirtley
Executive Director